

**Minutes of the Ordinary Council Meeting
held at the Glapwell Centre, The Green, Glapwell
on Thursday 17th October 2024 at 7.00 pm**

Non-confidential items

Councillors present:

Cllr C Fleetwood, Cllr D Harvey, Cllr A Langtry-Palmer, Cllr Colton Lee, Cllr Craig Lee, Cllr J Ritchie, Cllr S Thornton and Cllr T Trafford (Chair) – The attendance register was signed.

Also in attendance:

D Greatorex (Parish Clerk/RFO), James Reilly (Easy Web), and two members of the public were in attendance.

70/24 To receive and accept apologies for absence:

Resolved: To accept apologies of absence from Cllr R Hibbert.

71/24 Chairs Announcements:

Cllr Trafford welcomed everyone to the meeting. Cllr Trafford introduced James Reilly to Members and advised that James was here to assist with the setting up of .gov.uk accounts for Members devices.

72/24 Variation of Order of Business

Resolved: That under the provisions of Council Procedure Standing Order 10 vi. The order of business be varied and item 12L be brought forward to go before 12K

73/24 Declaration of Members Interest

All members (as trustees) declared an interest in the Glapwell Centre Sports Association (GCSA). Cllr C Fleetwood, Cllr R Hibbert and Cllr T Trafford also declared an interest in the Glapwell Guardians. Cllr J Ritchie declared an interest in Glapwell Colliery Cricket Club.

74/24 Items in Exclusion

To determine which items (if any) from the agenda, should be taken with the press and public excluded

Resolved: That no items be taken in exclusion.

75/24 Minutes of the extra ordinary meeting of the Parish Council held on the 19th September 2024

It was proposed by Cllr C Fleetwood and seconded by Cllr A Langtry-Palmer, and

Resolved: that the extra ordinary minutes of the meeting of Glapwell Parish Council, dated the 19th September 2024, be confirmed as a true and accurate record.

76/24 Minutes of the ordinary meeting of the Parish Council held on 19th September 2024

It was proposed by Cllr C Fleetwood and seconded by Cllr A Langtry-Palmer, and

Resolved: that the ordinary minutes of the meeting of Glapwell Parish Council, dated the 19th September 2024, be confirmed as a true and accurate record.

77/24 Public Speaking

A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on any matter.

(a) Guest speaker, James Reilly from Easy Web advised Members of our upgrade to gov.uk email and domain. Mr Reilly assisted Members, as necessary, with this upgrade.

(b) Open Forum

A member of the public, mentioned several matters including HGV's pulling out onto the cul-de-sac at the Old Dairy, on Beech Crescent, and that this was dangerous. Agreed, that the Clerk, contact PCSO Hancock regarding this matter.

(c) Report from and questions to County Councillor J Barron – County Cllr J Barron was not in attendance. No report had been submitted. A question regarding the road markings on the A617, on the junction, being non-visible, was given to the Clerk to forward to County Cllr J Barron. It was acknowledged by the Chair that Highways have already been out 2 to 3 years ago. Agreed, that the Clerk write to Brigid Gould at Highways, and cc Natalie Fleet MP, County Cllr Barry Lewis and County Cllr James Barron into the email thread.

(d) Report from and questions to District Councillor J Ritchie.

District Cllr J Ritchie's report had been circulated to Members, prior to the meeting.

District Cllr J Ritchie discussed several items, including the UKSPF which, though finishing on 31 March 2024, Cllr Ritchie stated the Chesterfield Industrial Communities Alliance have received correspondence advising that the UKSPF will continue further.

(e) Report from and questions to PCSO David Hancock

PCSO Hancock was not in attendance at the meeting. A question regarding speeding on The Hill was given to the Clerk, to forward onto PCSO Hancock. It was acknowledged that the Community Speed watch group, has had to be put on hold, following recent communication whereby Paul Cannon, the Community Speed Watch Co-Ordinator, has advised that they are at the limit that current staffing allows them to provide sufficient support. Agreed, that the Clerk write to both PCSO Hancock and the Crime Commissioner Nicole Ndiweni-Roberts, imploring for monitoring to be available, in particular for The Hill, as it is a highly dangerous location, with houses on both sides.

78/24 Clerk's report

Resolved: To note and approve the Clerk's report. as previously circulated.

79/24 Centre Manager's report

It was noted from the report, that an external revamp of the Centre was required, especially regarding the guttering.

Resolved: A) To note and approve the Centre Manager's report, as previously circulated. B) That Cllr Craig Lee provide a profile of the two pieces of metal flashing required for the guttering. C) For Cllr D Harvey to seek a costing from Coverworld.

D) That in the next edition of the Newsletter, to accept donations for art work and to ask local establishments, such as The Young Vanish and Starbucks if they would like to place adverts in the Newsletter, for a set fee (tbc). It was acknowledged that this would then be a way forward to generate extra income which could be used for the external repairs.

80/24 Correspondence

Resolved: to note the following items for information:

- Neighbourhood alert
- Derbyshire County Council Community news
- DALC newsletter
- Cultural Corridor Creative Consultation Event

81/24 Planning

The Clerk advised members of the following planning decision:

Application No: 24/00375/FUL
Proposal: Conversion of detached garage into residential accommodation for Dependent relative (Annex)
Location: Oakside Stockley Lane Glapwell Chesterfield
Applicant: Mr Ian Orridge

GRANTED - subject to the following conditions:

1. The development must be begun before the expiration of three years from the date of this permission.
2. The development must be carried out in accordance with the plans and elevations submitted with the application.

3. The annexe hereby permitted must not be occupied at any time other than for purposes ancillary the residential use of the dwelling known as Oakside, Stockley Lane, Glapwell

4. If during the conversion works, contamination is encountered which has not previously been identified, then the additional contamination shall be fully assessed and an appropriate remediation scheme submitted to and approved in writing by the Local Planning Authority before the annex hereby approved is first occupied.

Resolved: to note the decision.

82/24 Maters for decision

a) **Co-option**

The Clerk advised members that there was now only 1 vacancy on the Council and that we had received two applications for the vacancy.

Resolved: To hold the interviews at an extra ordinary meeting of the Parish Council on Thursday 21st November; the first interview being at 6.30pm and the second interview being at 6.45pm. Followed by the ordinary meeting of the Parish Council commencing at 7.00pm.

b) **Football Ground and MUGA**

(i) The Chair, Cllr T Trafford advised members of a funding opportunity, which is available from Green King IPA. The amount of the grant that is available is £4,000.00. It has to be spent though by 31st December 2024.

Resolved: For the Clerk to liaise with the Centre Manager, with a view to the Centre Manager inviting Brandon Stubbs to quote for improvements to Hall Corner Changing Rooms, and to arrange a site visit with him.

(ii) Liam from Glapwell Football Club, asked the Chair if he could take the floor. Procedural Standing orders were therefore temporarily suspended. Liam advised that Glapwell Football Club had incurred 2 fines, each for £64.00. Upon discussion, it was proposed by Cllr T Trafford and seconded by Cllr D Hughes and **Resolved:** to credit Glapwell Football Club with £128.00, as a gesture of good will. Procedural Standing Orders were duly reinstated.

(iii) The flood lights were discussed and it was raised that some were in need of replacing. It was acknowledged that the Centre Manager had sought one estimate, and would strive to seek two more, if not at least one more. The one estimate the Centre Manager had so far obtained was from JKE as follows:

Quantity	Description	Code	Price per unit	Amount
2	200w led flood lights	6k	£345.25	£690.50
2	50w led flood lights	6k	£44.19	£88.38
1	cherry picker hire		£140.00	£140.00
8	labour 2 men		£79.00	£632.00
1	sundries		£30.00	£30.00
	REMOVE & REPLACE 2 X 200W REMOVE & REPLACE 2 X 50W REPOSITION FLOODLIGHTS AS NEEDED	FLOOD LIGHTS FLOOD LIGHTS		
			Total	£1,580.88
			VAT	£316.18
			Grand Total	£1,897.06

It was acknowledged that there are 8 main flood lights and 8 small flood lights, plus another down the approach road, of which 2 small and 2 main needed replacing. Upon discussion it was **Resolved**: that for now to just replace the broken ones, but to have in place a contingency plan, for the next 3-4 years for replacing the others.

(iv) A complaint regarding Glapwell Colliery Cricket Club was discussed by members. **Resolved**: to note the complaint.

(c) GCSA Meeting

Resolved: to hold a GCSA meeting on Monday 11th November at 7.30pm at Glapwell Centre, and to invite all users of Glapwell Football Ground and MUGA to attend. For the Clerk to liaise with the Centre Manager regarding issuing the invitations.

(d) **Vehicle Speed Related Issues**

Resolved: for the Clerk to ask the Police when they envisage having capacity, to launch the Community Speed Watch Group, and to copy our Police and Crime Commissioner into the email thread. Also, for the Clerk to inform those who have expressed an interest in becoming volunteers, that at the moment the Community Speed-watch Scheme is not viable, but that the Clerk will continue to keep them informed with any further updates.

(e) **Update on the Glapwell Newsletter**

It was noted that the newsletter had been printed and almost fully distributed to the residents of Glapwell, thanks to the efforts of Members.

(f) **Playground Facilities on the Green**

As noted in her report, the Clerk advised she had endeavored to seek match funding from The Tarmac LCF. Their guidelines

state the applicant must be located within 10 miles of a licensed landfill site, this fund requires that projects are also located within 4 miles of a Tarmac waste, quarry or cement & lime operation. Using the postcode in our email, it appears that there are no Tarmac operations within a 4 mile radius of our location. The nearest qualifying Tarmac site is Whitwell Quarry, approx. 7 miles away.

The Clerk has been advised that the Trust does run the DET Funding Scheme once a year (funds permitting) however, the 2024 funding round closed to applications on 27th September. A decision of whether the fund will run in 2025 is expected in the Spring.

The Clerk has been advised that our location is not in the eligible area for Biffa Award or Veolia Environmental Trust funding.

Resolved: For the Clerk to explore whether the location of Markham ex Colliery site, at J29A would fit the criteria. Also, for the Clerk to procure funding opportunities available from Costco Installation.

(g) Safeguarding

The Clerk advised members that she had located the Umbrella Body Agreement, which had been signed by the Derbyshire County Council Solicitor and Employment Officer, but not by Glapwell Parish Council. The Clerk advised the Agreement is no longer valid as it was only for the period 11/9/'23 to 31/3/'24. The Clerk further advised members that she had contacted Derbyshire County Council in order to acquire a new Agreement.

Resolved: that the Parish Council takes the necessary steps to meet legislation requirements and that the following be DBS checked:

Phil Davies (Volunteer)

Jodi Peters (Employee)

Lorraine Banyard (Employee)

The new Facilitator (Employee)

Rachel Hibbert (Councillor and Volunteer)

(h) To receive update on the position of Centre Facilitator / Assistant

The Clerk advised members that to date, no applications had been received.

(i) Councillor Training – to receive update

Upon discussion it was **Resolved:** To defer arranging a date until the Council co-opts another Councillor. Members acknowledged that two interviews were taking place on the 21st November 2024, and on that basis, training should be arranged for the New Year 2025.

(j) To consider updating the lettings policy

Following discussion it was **Resolved:** to defer this item to the next meeting.

- (k) **To receive an update on the emergency grant offer from ECB (England Cricket Board) in order to erect a fence on the boundary edge of the cricket pitch, to retain the ball on that side**

Upon discussion it was noted that to date, we had only received one quote from Derwent Fencing, who had quoted £15,275.00, plus VAT, where applicable, which consisted of using timber posts. **Resolved:** to go with a higher specification using concrete posts and concrete gravel boards at an extra cost of £5,000.00, plus VAT, where applicable. Also, to wait a couple of weeks to see if the other two companies, (Rainsworth Fencing and Moulds Fencing), who had been invited to quote respond, and if they don't, then to go with the quote from Derwent at a revised cost of circa £20,275.00, plus VAT, where applicable. (Cllr Ritchie left the meeting at 8.50pm, prior to the discussion of this item).

- (l) **To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground**

Following discussion it was **Resolved:** That the Clerk contact Banner Jones and liaise with them regarding the further progression of the lease. Also, to advise Banner Jones that the rent is to be a peppercorn rent of £50.00 per annum. The length of the lease would depend on the amount of funding Glapwell Colliery Cricket Club were able to access. Therefore, the Clerk to liaise with Cllr Ritchie to clarify this detail.

83/24 Finance

a) Statement of Account

As of 17th October 2024, The Glapwell Centre Guardians bank balance stood at £20,662.52 and, The Glapwell Sports Association bank balance stood at £13,949.17 respectively.

As of the 17th October 2024, the balance for the Parish Council **Current account** stood at £76,144.37, this included the second half of the precept (£65,000.00), which had recently been credited to the account, which the Clerk advised she would transfer over to the Instant Access account. Also, included was a £200.00 contribution off District Cllr Ritchie and a £200.00 contribution off District Cllr Kirkham, which was from their local projects fund, and was to go towards the cost of Glapwell Fireworks.

As of the 17th October 2024, the balance of the Parish Council **Instant Access account** stood at £31,160.79

As at the 17th October the combined accounts stood at £107,305.16.

b) Approval of payments

Members received the list of payments (which were authorized by two of our three delegated signatories), in advance of the Council Meeting, via our online banking.

Resolved: That payment of the undermentioned accounts, from the 20/9/24 to 17/10/24, for the sum £12,600.30, be approved:

Column1	Column2	Column3	Column4	Column5	Column6	Column7	Column8
Date	Details			TOTAL	NET	VAT	
25.09.24	JS Marriott	Payroll Serv's	75	£ 34.00	£ 34.00	£ -	
25.09.24	D Greatorex	Out of Pocket Exp's	76	£ 228.73	£ 190.89	£ 37.84	
30.09.24	Staff Salaries	September	77	£ 4,674.03	£ 4,674.03	£ -	
30.09.24	HMRC	Paye September	77	£ 1,394.89	£ 1,394.89	£ -	Presented 18/10/24
30.09.24	Nest	Staff Pension	77	£ 87.25	£ 87.25	£ -	Presented 4/10/24
27.09.24	Shelter Maint	Bus stop cleaning	78	£ 18.10	£ 15.08	£ 3.02	Presented 7/10/24
27.09.24	Gallagher	Parish Insurance	79	£ 4,884.69	£ 4,884.69	£ -	
28.09.24	British Gas	Centre Elec	80	£ 195.31	£ 186.01	£ 9.30	Presented 14/10/24
27.09.24	XLN	Phone & B/Band	81	£ 66.29	£ 55.24	£ 11.05	Presented 10/10/24
01.10.24	EasyWebs	Hosting	DD	£ 30.36	£ 25.30	£ 5.06	
07.10.24	Waste Man	Centre Waste	DD	£ 87.60	£ 73.00	£ 14.60	
07.10.24	D Greatorex	Out of Pocket Exp's	82	£ 160.01	£ 133.34	£ 26.67	
07.10.24	EDF	Centre Gas	83	£ 85.31	£ 81.25	£ 4.06	
07.10.24	E-on Next	FG Gas	84	£ 17.64	£ 16.80	£ 0.84	
09.10.24	Digital Print Co	Printing costs	85	£ 460.00	£ 460.00	£ -	
Additional							
10.10.24	E-on Next	FG Elec	86	£ 32.57	£ 31.02	£ 1.55	
15.10.24	Digital Print Co	Newsletters	87	£ 138.00	£ 138.00	£ -	
17.10.24	Waste Man	O/W charge	88	£ 5.52	£ 4.60	£ 0.09	

The Clerk advised members that she had received a quotation from R Cook Electrical for £1,060.00 plus VAT, for the supply, erection, decoration and disposal of a 20ft Christmas Tree. Following discussion it was **Resolved:** to have a Christmas tree, on the verge (which the Parish

Council lease off BDC), opposite the Young Vanish, but procurement purposes, to seek another quote.

c) Risk assessment / budget monitoring to 30.09.24

Resolved: To approve the budget monitoring report. No additional risk assessment or insurance items received.

	Budget 2024/25	Received 01.04.24 to 30.06.24	Received to 01.07.24 to 30.09.24	TOTAL
INCOME				
1. PARISH COUNCIL Precept	£130,000	£65,000	£65,000	£130,000
2. GLAPWELL CENTRE				
Lettings & Other receipts	£5,000	£2,415	£2,290	£4,705
Vat refunded		£7,942	£847	£8,789
Interest		£302	£319	£621
Donations		£0	£600	£600
Project funding			£2,778	£2,778
TOTAL	£135,000	£75,659	£71,834	£147,494

Code	BUDGET HEADING	Budget 2024/25	Reserves as at 01.04.24	Expended to 01.04.24 to 30.06.24	Expended to 01.07.24 to 30.09.24	Est Budget Remaining
	Expenditure					
	1. PARISH COUNCIL					
A	Section A: Reserves					
A1	Contingency reserves		£10,000	£0	£0	£10,000
A2	Election reserves		£4,000	£0	£0	£4,000
	Total		£14,000	£0	£0	£14,000
B	Section B: Gen Admin (Inc Insurance)	£9,000	£0	£479	£6,466	£2,055
	Total	£9,000	£0	£479	£6,466	£2,055
C	Section C: Staffing (Inc HMRC & Pension)	£28,900	£2,000	£5,518	£10,518	£14,864
	Total	£28,900	£2,000	£5,518	£10,518	£14,864
D	Section D: Projects					
	F/beds; F/works, Xmas tree +F/path Maint	£8,000	£1,000	£0	£5,381	£3,619
	S137	£0	£1,000	£500	£25	£475
	Total	£8,000	£2,000	£500	£5,406	£4,094
E	Section E: BDC Loan	£28,350	£0	£7,087	£7,087	£14,176

	Total	£28,350	£0	£7,087	£7,087	£14,176
	Glapwell Centre					
F	Section F: Staffing (Inc HMRC & Pension)	£36,200	£2,000	£9,438	£8,660	£20,102
	Total	£36,200	£2,000	£9,438	£8,660	£20,102
G	Section G: Exps - cleaning etc	£2,000	£500	£604	£203	£1,693
	Total	£2,000	£500	£604	£203	£1,693
H	Section H: Utilities	£8,500	£0	£1,476	£1,758	£5,266
	Total	£8,500	£0	£1,476	£1,846	£5,178
I	Section I: Maintenance	£8,000	£0	£336	£480	£7,184
	Total	£8,000	£0	£336	£480	£7,184
J	Section J: Glapwell Centre Project	£25,500	£5,000	£0	£0	£30,500
	Total	£25,500	£5,000	£0	£0	£30,500
	Football Ground					
K	Section K: Utilities & Maint	£3,000	£707	£816	£820	£2,071
Total		£157,450	£26,207	£26,254	£41,399	£116,004

d) Income and expenditure, bank reconciliation

Resolved: To note and approve the income and expenditure and bank reconciliation.
(As per the page 11).

SUMMARY OF INCOME & EXPENDITURE ACCOUNT - SEPTEMBER 2024			
	INCOME	EXPENDITURE	
	£	£	
GROSS INCOME			
Precept	£65,000.00		
Donations and other receipts	£0.00		
Sundry (Interest Reserve A/C)	£319.26		
VAT Output tax	£157.83		
Vat Refund	£0.00		
	£65,477.09		
GLAPWELL CENTRE INCOME			
Centre Lettings	£789.17		
	£789.17		
GROSS EXPENDITURE			
Admin			£5,521.60
Staffing Costs Parish			£2,740.88
Section 137 Donations			£0.00
Projects			£0.00
Loan repayment			£0.00
VAT Input Tax			£278.04
			£8,540.52
GLAPWELL CENTRE EXPENDITURE			
Centre Expenses			£51.85
Staffing Costs			£3,415.29
Utilities			£482.91
Maintenance			£130.64
			£4,080.69
FOOTBALL GROUND & MUGA			
Running Expenses			£415.81
			£415.81
	£66,266.26	£13,037.02	
SUMMARY			
Bank Current Account Balance as at 30/09/2024	£75,831.11	£	
Reserve Account Balance as at 30/09/2024	£31,160.79		
	£106,991.90		
Less unrepresented items	£1,801.84	£105,190.06	
Cash Book Reconciled Balance as at 30/09/2024			
Cash Book Balance brought forward	£51,960.82		
Add Income	£66,266.26		
Less Expenditure	£13,037.02		
Cash Book Balance carried forward		£105,190.06	

84/24 Date of next meeting.

Agreed, that the date of the next meeting be held on the 21st November 2024 at 7.00 pm.

The meeting closed at 9.20pm